

**AAIDD Meeting Minutes
Louisiana Chapter
September 1, 2010**

Members Present: Sharon Delvisco, Alycia Burch, Julia Lott, Joyce Loudon, Dene' Pickney, Hilda Trahan, David Vangossen, and Elizabeth Watts,
Guest-Sylvia Melancon.

I. Agenda: Meeting was called to order by President Delvisco.

The agenda was approved and a motion was made by Hilda Trahan with a second by Elizabeth Watts to accept the minutes of the meetings from June 2, 2010 and July 29, 2010. The motion was accepted with no objections.

II. Plan for Transition to new Officers: All officers who are being transitioned are asked to bring all materials to be turned over to the new officers. The treasurer's report need to be done during the Annual Meeting. Elizabeth will need checks to pay for the hotel and the caterers.

~Action: Sharon will draft a letter to the treasurer to be certified to prepare a copy of the Annual report to National that was due on June 30, 2010. We cannot get a portion of the membership dues from the National AAIDD until the report is submitted to national.

III. AdHoc members for next year: Hilda will appoint the ad hoc members later.

IV. Website Update: PayPal did not accept conference registration money; something seems to be wrong with the system. According to David, everything looks O.K.

~Action: Sharon will send an e-mail to Yvonne to check on the PayPal system.

V. Financial Information: Because of the absence of the treasurer, there was no information available regarding finances.

VI. Vice President of Membership Report: The current membership is 108. We have reached 80% of our goal of 135 members.

The Election results are: President Elect- Yvonne Miller Nixon; Secretary – Kristy Buras; Vice President of Membership – Alycia Burch; Ad Hoc – Pat Landry. Congratulations to our new officers.

CEU's for the conference have been approved. Certificates will be scanned in and printed. **~Action:** Kristy will handle the certificates. **~Action:** Kristy will go to Cynthia to get money for the needed ink and paper. **~Action:** Kristy will also bring a lap top and printer for registration and certificates.

VII. Vice President of Conference: Annual Meeting Update – As of today we have 35 registrations, 8 of them have not paid. **~Action:** Julia will bring sign in sheets for CEU sessions. The food has been taken care of for the conference. The Conventions and Visitor's Bureau of Alexandria will print name tags and give us ditty bags. They will

already be put together. We can just put the programs into the bags. We have three exhibitors; they will be in the conference center. The registration will be in the entrance area outside of the conference center. AV Equipment- We will ask Lynda Thiels of Pinecrest for 3 screens, 3 projectors and 3 laptops. We will check the hotel for internet connections for certain presentations.

~Action: A certificate for conference will be e-mailed from Hilda to Elizabeth.

~Action: All Board Members should bring two (2) items for door prizes and two (2) items for the silent auction. **~Action:** Sharon will prepare a donation letter so that you may solicit these items if necessary.

By September 8th, a lunch count should be made. We need to determine what percentage of lunches that we should order over the registrations.

VIII. Award Winners: The award winners will not have to pay for the luncheon. There was a nomination for every award. The winners selected are:

Helen Thompson Award – Dr. Julia Lott

Scholarship Award – Dix Marie

Coates Stuckey Memorial Award – Rhonda McClinton

Peter Chandler Humanitarian Award – Detective Paul McLain

Maurice Dayan Education Award – Patricia Ghossi

Mentorship Award – Shelita Hebert

Service Award – Kim Kennedy

Bernard Wagner Leadership Award – Raymond Navarro

Joe Credeur Research Award – Dr. Rebecca Mandel-Blasio

IX. The Art Contest: Several pieces of art were received and each will be displayed as an honorable mention. The winner selected was Paula Lapeyrouse for her entry entitled “Sunflowers on Blue”.

~Action: Hilda will e-mail a list of names of all art entries to Sharon.

X. Update Program for Award Lunch: The powerpoint for the program for the award luncheon was updated by Sharon and will be e-mail to Elizabeth, Hilda and Joyce.

Conference sessions facilitator responsibilities:

	<u>9:00 – 11:30 am</u>	<u>2:00 – 4:30 pm</u>
Magnolia Room (CEU)	Joyce Loudon	Julia Lott
Wisteria Room	Alycia Burch	David Van Gossen
Camellia Room	Dene’ Pickney	Kristy Buras

Joyce S. Loudon

Joyce S. Loudon, Ph.D.

AAIDD Secretary