

**AAIDD Meeting Minutes  
Louisiana Chapter  
June 2, 2010**

Members Present: Sharon Delvisco, Kristy Buras, Alycia Burch, Julia Lott, Joyce Loudon, David Vangossen, and Elizabeth Watts. Guest-Michelle Bares.

**I. Agenda:** Meeting was called to order with a welcome by President Delvisco.

The minutes of the meeting of April 14, 2010 were reviewed and approved, with several corrections. A motion was made by Kristy Buras that the minutes be accepted with the changes discussed. It was seconded by Elizabeth Watts. The Secretary agreed to send to all Board members a corrected copy of the April minutes. The motion was accepted with no objections.

It was noted that the information for Hilda Trahan that is included on our Board Roster has changed. The chairman will update the Board Roster after getting the new address for Hilda.

**Information:** There was no information received on the America's Brief that is being debated at National on a person who is on Death Row in Louisiana who has an Intellectual Disability. If information is received, it will be forwarded to all Board Members.

**II. Website Update:** The information on the Art contest is posted. There is a block for the posting of jobs. The nominations for officers will also be posted on the website.

A discussion of the Poster Board concluded that it is not as antiquated as we thought it was. It was suggested that we might use both a rented television and the poster board for the annual meeting, even though both of them may be conveying the same or similar information about AAIDD. David will decide.

**III. Financial Information:** Information was given to Elizabeth at today's meeting to change the bank information. The forms submitted by Sharon and Joyce were the Business Depository Resolution. Sharon e-mailed Cynthia to make sure that she gets her information in to Chase Bank. This should be the last thing that should be done in order for Cynthia to be able to sign checks.

**IV. Vice President of Membership Report:** The current membership is 106. This is a 49% improvement. We have reached 79% of our goal of 135 members. The Election material should go out, for the following positions: Vice President of Membership, Secretary, and President-Elect.

**~Action:** Julia will send out letters to people who have not renewed their membership.

**~Action:** Julia will send out an e-mail notice to current members to advertise their job vacancies on the LA-AAIDD website.

**V. Bulk Rate Mailing:** Kristy will check on the Bulk Mailing.

**~ Action: Kristy will ask the Postmaster in Lake Charles to look up or bulk rate information and give that information to Sharon.**

**VI. Vice President of Conference: Annual Meeting Update** – The contract with the Best Western Conference Center has been renewed for September 14, 2010. Contact has been made with the caterer with information for the menu. The hotel has been informed about the coffee and the reservation of a few rooms.

Help is needed for speakers and we need them confirmed by the end of June.

**Action: Julia will work on Social Work and Psychology Continuing Education Units.** She suggested that when we talk to speakers we need to let them know that we need a resume and an abstract of their presentation.

We also need to ask speakers if they have a preference for the morning session which will be from 9:00 – 11:00 am, or the evening session which will be from 2:00 – 4:00 pm.

**~Action: Elizabeth will contact Dr. Parsons at Northeast and Dr. John Hague of Alexandria (along with Julia) regarding a presentation on how to Deal with Sexual Predators?**

**~Action: Julia and Joyce will contact Dr. Cheryl Knight and Dr. Jane Morton to see if they can do a workshop on Autism. It should be something practical that people can do something with.**

**~Action: Joyce will ask Rosemary Morales if she had received Sharon's e-mail asking her to do something on Supportive Employment and follow through with her.**

**~Action: Kristy will contact Paula Kline for something on Medication Regimens, if she says no, Sharon will ask Dr. Rebecca Mandel for recommendations.**

**~Action: Hilda and Kristy will talk with Sharon Gomez to do a presentation during the Luncheon on "The State of the State for AAIDD".**

The following speakers are already confirmed:

Laura Brackin "Creative Funding and Financial Resources during a Recession".

Paul Starr "Health and Wellness"

Kathy Kliebert - Luncheon speaker on "The State of the State".

Julia Lott – "Dementia"

Persons who submit Art work and are nominated for awards will pay \$10.00 for the Luncheon. Registration for Luncheon only will be \$20.00.

Audiovisual Needs – Should be on the form for Speakers. We will need 6 laptops, 6 projectors and possibly 3 screens.

For the luncheon, we need to ask for a microphone.

A suggestion box for topics for the later conferences will be needed. Also we will need a printer and feedback sheets.

**~Action: Julia will have a sign in sheet for sessions for CEU's.**

The board members will serve as room monitors for those sessions that have CEU's.

Each board member will bring 2 door prizes for the conference, including Michele Bares.

We will not have the 50/50 raffle this year because of the one day format.

Membership Door Prizes – AAIDD will give two memberships to persons who have never had a membership before.

**VII: DSP Initiative** – Have had a videoconference to develop steering committee. A Survey will be done with DSP's.

The next meeting will be held on July 21, 2010 at the Central Louisiana Behavioral Health Resource Center, 2006 Gus Kaplan Dr. Alexandria, LA.

The deadline for getting information to Elizabeth for the brochure is July 1, 2010.

Motion to adjourn by Elizabeth, seconded by Kristy.

*Joyce S. Loudon*

**Joyce S. Loudon, Ph.D.**

**AAIDD Secretary**